

CEDP Interviews – PPD week

The timetable for CEDP week is not available yet but it's important we all get in on the Monday 18th. I have booked Hale Hall from 9.30 till 11.00 for us all to meet as a group again. Matt Cochrane will give out certificates to certain individuals in an 'awards' ceremony. If we all get in for 9.30 we can discuss the rest of the week. The four tutors will need to sign you up for a 30mins CEDP slot – if you are in a position to finish.

I am aware that Tony has arranged for a session between 9.00 – 1.00 on Tuesday with Jean Groves who will inform you of the CPD module you might want to pursue to keep your association with Edge Hill going and further your learning.

I am also aware of a taught session on Thursday am with Mary Bousted from the TDA and I think that the Supply Agencies are about all day for people without jobs (but with a PGCE of course!)

1. The section of the CEDP you will need to fill in. (hopefully before the interview)
2. List of things you need to produce
3. Advice I have given to Dee, Matt and Bryn

We can't sign your CEDP without these things being complete (although we can help you with the) wording

Here is the advice given to all PGCEs on the PPD

The PVP assignment is (as you know) a Presentation and a 'professional' go at a Profile Of Professional Development (PPD). You will need to show this PPD to your Personal Science Tutor for your CEDP to be signed. (see earlier email)

In it you will need

1. A CV

- 2 Code of Conduct (copy)
3. Records of all the meetings you have had with your science personal tutor
- 5 Record of any extra curricular activities you have done in schools (you might have!)
- 6 Record of CM & PM meetings (How ever 'informal')
7. All your Reviews (Initial, Dev, Syn) (Must be signed by PM, CM, Edge Hill Tutor)
- 8 Attendance records (initial, dev, syn)(we wont agonise over this)
9. Evidence of your PVP presentation (we will take your word for it)

10. AND THIS IS THE MOST VITAL

A professional attempt at a **Standards LOG** with date, Experience and Reflection and a Column that lists the location of the evidence. (We won't be checking any files but will take your word for it!)

Can you start to get this together now?

Re. CEPD – See 'Advice on CEPD'.

You will need to have done an initial draft of your CEPD by 18th June 2007

Points to consider. Advice.

- I have mailed a version of the blank CEPD to everyone in this communication (PGCE Secondary Science). Its only 5 pages but will grow as you electronically fill it in
- The 'commentary' that slots into the section 'Other information about the teacher training programme' should be used (see below)
- You need to list your strengths and targets in the space that begins 'note down your response.....). using the questions 1 – 4 to frame your responses.
- You need to phrase your responses in a way that relates to the QTS standards. Some trainees last year actually coded their strengths and targets with the relevant 'standard' in brackets after the response (e.g. PVP 1.7 or MARRA 3.2.2)
- The targets should relate to how you perceive your development in the Induction Year (Courses, Timetable, Induction Sessions etc). I have attached '**Advice on the CEPD.**'
- Look for, say, 6 strengths and 2/3 targets - The system is awash with SEN, ICT, KS3 strategy, Citizenship, EAL in Science Courses, Progression KS2/3 etc. Also the ASE conferences are a useful CPD event for Science Teachers and you can sign post your intention to continue this development using the CEPD
- The strengths and targets should link to the numbers in your **Review of Second Block** that you complete for triangulation (i.e. '3s' will probably be targets whereas '1s' will obviously be strengths).

The Summary of Your Initial Teacher Training

- Edge Hill College
- Professional Graduate Certificate in Education
- 1 Year
- Full time
- June 2004
- Age range KS3 & 4
- Specialist subject (Biology/Science or Chemistry/Science or Physics/Science)

You can cut and paste this commentary into the section 'Other information about the TTP' then add your own unique flavour.

The PGCE course at Edge Hill is thirty-six weeks long and is run in partnership with schools and colleges who meet rigorous quality requirements in order to be accredited to offer training. Two thirds of the course consists of school-based work. The course begins with an initial block at Edge Hill and then the trainee teachers undertake an initial placement followed by a block placement in one school or college. After a further brief period at Edge Hill, a second block practice is carried out in a different institution. Edge Hill and its partner schools and colleges work closely to develop the trainees' subject knowledge, their planning and class management and their ability to assess pupils' work and progress accurately. In addition the course prepares trainees for the general professional aspects of their role as teachers, including their legal rights and responsibilities.

The PGCE Secondary Science course aims to train students to be able to effectively deliver the requirements of the National Curriculum in science at key stages 3 and 4. The course also enhances trainees Post 16 teaching in a chosen specialism. It is structured around four study modules; Subject Knowledge; Planning; Monitoring, Assessment and Recording and Experimental Work in Science which are designed to familiarise course members with the specialist knowledge, concepts and skills associated with science teaching at these levels.

The college based work is sited in the Natural and Applied Science laboratories to ensure a practical and participative orientation to the course and the school based experience provides the important link in the development of the necessary competences of class management and subject application'.

In addition, you need to include information from your school experience summary table which is specific to your experience during the course e.g. subjects/levels taught; INSET courses and other trips/events; pastoral roles etc.

Note

In the week commencing the 18th June 2007 your Edge Hill Tutor (BK, MC, BJ or DW) will advise on the final draft and will **sign the document** provided you have

- a. Evidence of successful completion of all science assignments (Tutors have a list)
- b. A completed Subject Knowledge and ICT Log and Audit
- c. A completed Standards Log (evidence against all the standards)

- d. Evidence of successful completion of 3 school experiences
- e. Evidence of successful completion of QTS skills tests - Printouts
- f. A completed End of Synoptic Review (triangulation document)
- g. Evidence of successful completion of PVP Assignments (presentation. T/L Exam, PPD Portfolio)

There will be many people not able to complete their CEDP in the week. If you are still in school (e.g. extended SE) then we will arrange to see you later.

If you are not in school then can you come in and discuss your situation and complete a 'Review Point 4' document with your personal tutor.

Many Thanks

Bernard Kerfoot
PGCE Secondary Science Course Leader.

Tutor Advice? Checklist – CEDP Tutorials

Can you verify the documents below? Might use this list as a checklist (perhaps tick off the items)

Completed

- Subject Knowledge combined log and Audits for KS3/4 & 5. Professional and acceptable. **One copy for NAS**
- ICT Log (2 columns). Professional and acceptable. **One copy for NAS**
- Standards Log – from PPD . Professional and acceptable. **One copy**
- Evidence of the 3 QTS Skills tests
- Evidence of completed assignments both Science and PVP (see Assessment Guide with information)
- Synoptic School Experience Report (The Triangulation document) **One copy**
- Any remaining lesson Observation Sheets for NAS

You can't sign the CEDP without these items

In addition

- You will need to 'Review' the wording on the CEDP to make sure it's coherent and reflective in their own reflections of their year. No issues of 'compliance'. Can we take the signed original and copy it. Both original and copy to go for second signatory. **Note trainees need only print off the section beginning 'Transition Point 1: as you approach the award of QTS' & finishing with the section 'Confirmation of Transition Point One'. They have had this abbreviated document sent to them by WEB CT.**
- You will need to complete the **'Individual Tutorial and Review Record'** in the PPD using evidence from the seven areas/aspects listed.
- Can you take a contact address for next year and the school they will be working in

Ask Trainees to fill in an envelope so we can send the CEDP original back to them.

Bernie Kerfoot
PGCE SS Course Leader